



Lake Street School

Terése Duenzl,
Principal

201 Lake Street, Vernon, CT 06066
(860) 870-6085 Fax: (860) 870-6084
www.vernonpublicschools.org/lss-homepage

September 7, 2016

Dear Parents,

Thank you for your patience and feedback as we work together to ensure a safe and more efficient arrival and dismissal process for students who are transported to and from school by car. This week, we determined that we have approximately 80 cars bringing students to school in the morning and 54 students regularly being picked up at dismissal. This does not include last minute daily additions. I have enlisted support from the Vernon Public Schools and the Vernon Police Department in response to our congestion and safety issues.

For the future, we are looking at ways to increasing signage and parking, including a separate parking area for families of Pre-K students. Here are the immediate steps we are taking, **effective MONDAY, SEPTEMBER 12th**:

MORNING ARRIVALS-

- We will accept students starting at 7:45. Students will be supervised in the cafeteria until the bell rings at 7:55, when they will go to class.
- All drivers must *pull up as far as you can*. Stopping at the gym door blocks the traffic.
- Drop off should be a quick process, if possible, for students. Pre-K parents will continue to walk their child to class.
- Drivers should be alert for crossing students and other cars. No cell phones, please.
- Be patient. We're all doing the best that we can to ensure the safety of our students and adults.

The Feeling of Success is Doing Your Very Best!



Lake Street School

Terése Duenzl,
Principal

201 Lake Street, Vernon, CT 06066
(860) 870-6085 Fax: (860) 870-6084
www.vernonpublicschools.org/lss-homepage

AFTERNOON DISMISSAL

- Changes in student transportation must be made IN WRITING by the MORNING of the change. Families with extreme emergencies will need to phone us no later than 1:00 P.M.
- Please have your identification out and available.
- We have created two sign-out lines to create a quicker process.
- Students are instructed to remain seated until a staff member signals that it's okay for him/her to join you. We want to ensure students leave school with the designated adult.
- Once your child is signed out, and with you, please leave the gym area to alleviate congestion and confusion.

I have included a revised map of our school traffic flow. Thank you all for your patience as we strive to ensure student safety and a smoother process for all of us.

Sincerely,

A handwritten signature in black ink that reads "Tracy Duenzl". The signature is written in a cursive style.

Tracy Duenzl